



Roy Bickell Public School Society

Meeting Minutes

December 5, 2023 Following School Council Meeting

Call to Order

Meeting is called to order at 6:43PM

In Attendance: Tracey Mark, Shawna Holman, Jared Cleland, Abbey Cleland, Nikki Lessard, Michelle Heckbert, Nicole Sherk

In Attendance via Zoom: Ingrid Olivier, Danielle Charlton, Noreen Labra

Welcome and Introductions

1. Welcome and Introductions

Approval of Minutes of Last Meeting

1. Review minutes of previous meetings
2. Approval of October 25, 2023 minutes

Motion approved by Jared Cleland Seconded by Nicole Sherk Carried by Jared Cleland

Report

Chair Report

- Free Pancake Lunch Dec 13 & 14 (Sponsored by Roy Bickell Public School Society) –Getting lots of support from Parents – May need some faculty volunteers – Please ask anybody you know who would like to assist
 - Cash donations or emt donations are graciously accepted.
 - Thank you post to parents & butcher shop for donations & discount.
- Fundraisers in motion – Ice melt (through to April)
 - Have already sold 56 of 60 pails, pallet was picked up 11/29/23.
- Motion – Purchase of a pallet of ice melt for fundraiser \$1,102.50; may need a second pallet.
 - Motion approved by Jared Cleland Seconded Nikki Lessard Carried Jared Cleland
 - Will monitor incoming sales and purchase another pallet if required (will send out more order forms after Christmas break)
- Volunteering – Background check by RCMP (Clarity on what is required)
 - Tracey is working with Division office to clarify and get proper processes in place that are all in alignment.
- EFT Process – Member of the Executive Team will submit receipts for re-imbusement and have them audited by the other two members prior to transfer of funds. Transaction will then be audited by Chair or Treasurer

Treasurer's Report

- Hot Dog Lunch – Performance / Profit \$728.17 (November 16th)
- Pizza Lunch – Performance / Profit \$731.01 (November 1st)
- Growing Smiles – Wreath/Poinsettia Performance / Profit \$224.84 profit
- School Society fund investing options – To be discussed & motioned if required.
- Ongoing between Jared and bank looking into options will discuss at a later date, have moved most money into a high interest savings account and left \$5000 in checking account as an operating budget.
- Bottle Depot Acct#2416 -Reminder
- Balance of accounts to date - \$36,692.83

Business

Unfinished Business

- Grants / Fundraising for playground – Bella Kameka, who has experience is looking into grants and information requirements Jared has reached out to Blue Imp for more info, pricing, plans and aid with fundraising.
- School Fundraiser – Festival of Trees (All funds raised to be donated to the Society TBD)
 - Each class has a \$25.00 budget plus whatever they find in the school that can be used. Auction will go live December 14th with pick up of the tree by the winner December 22nd.
- Free Pancake Lunch Dec 13 & Dec 14 Will be serving Gluten Free, Nut Free and Egg free pancakes for those who have allergies and Halal Sausages for those who are required to eat Halal.

New Business

- Fundraising Items: Reverse Bottle Drive (January);50/50 (January) Jan 1-12th for the bottle drive.
- Next Hot Lunch Dates: Jan 10 ; Jan 25 ; Feb 7 ; Feb 22- waiting on confirmation from vendors before names will be announced.

Next Meeting Date, Adjournment

1. Meeting is adjourned at 7:48PM
2. Next Meeting Date is January 31, 2024 – Directly following School Council Meeting